



THE BRITISH INTERNATIONAL SCHOOL
SHANGHAI, PUXI
A NORD ANGLIA EDUCATION SCHOOL

THE BRITISH INTERNATIONAL SCHOOL

TUITION FEES 2024/2025



Year Group	Annual Fee	Term 1	Term 2	Term 3
Pre-Nursery	262,385	108,500	81,000	81,000
Nursery	262,385	108,500	81,000	81,000
Reception	262,385	108,500	81,000	81,000
Year 1	308,460	128,000	95,000	95,000
Year 2	308,460	128,000	95,000	95,000
Year 3	308,460	128,000	95,000	95,000
Year 4	308,460	128,000	95,000	95,000
Year 5	308,460	128,000	95,000	95,000
Year 6	308,460	128,000	95,000	95,000
Year 7	341,925	142,500	105,000	105,000
Year 8	341,925	142,500	105,000	105,000
Year 9	341,925	142,500	105,000	105,000
Year 10	364,720	150,000	113,000	113,000
Year 11	364,720	150,000	113,000	113,000
Year 12	375,196	155,000	115,900	115,900
Year 13	375,196	155,000	115,900	115,900
Application Fee				
Application Fee	3,500 - Non-refundable fee payable on submission of application.			
Enrolment Fee				
Enrolment Fee	4,000 - Non-refundable, payable on acceptance of a place in school.			
Resource Fee				
Resource Fee	16,000 - Refundable, after leaving school and the return of all school property.			
School Uniform				
School Uniform	All students are required to wear uniform to school. There is also a separate PE kit. All uniform items to be purchased at the uniform shop.			
Annual Residential Trip Fees				
Annual Residential Trip Fees	Year 4	2,180	Compulsory charge to cover the cost of an annual residential trip, to be invoiced with the tuition fees for students in years 4 to 9 and year 12. No refunds will be given for absence from trips.	
	Year 5	4,500		
	Year 6	6,750		
	Years 7 to 10	9,000		
	Year 12	12,200		
School Lunch Fees				
School Lunch Fees	Pre-Nursery, Nursery and Reception		34 RMB / Set Lunch (with morning snack)	
	Year 1 to Year 6		37 RMB / Set Lunch (with morning snack)	
	Year 7 to Year 13		36 RMB / Set Lunch (with morning snack)	
School Bus				
School Bus	Term 1 - 9,000	Term 2 - 6,300	Term 3 - 6,200	

SCHOOL BANK DETAILS

FOR RMB

Account Name	The British International School, Shanghai (上海英国外籍人员子女学校)
A/C Number	31001628616050003155
Bank Name	China Construction Bank, Shanghai Huacao Sub-branch (建设银行华漕支行)
Bank Address	No. 492-500, Jinfeng Road, Huacao, Minhang, Shanghai 201107

FOR USD AND OTHER FOREIGN CURRENCIES

Account Name	The British International School, Shanghai (上海英国外籍人员子女学校)
Account Number	001-444868-055
Bank Name	HSBC BANK (CHINA) COMPANY LIMITED, SHANGHAI BRANCH (汇丰银行上海分行)
Swift Code	HSBCCNSH
Bank Address	LG1, HSBC BUILDING, SHANGHAI IFC, 8 CENTURY AVENUE, PUDONG, SHANGHAI 200120, CHINA

- Payment can be credited to our bank account via electronic/bank transfer or made by cheque using the following currencies USD, HKD, GBP or RMB. However, cash payments can only be made using Chinese currency (RMB). If you choose to use an electronic/bank transfer, a copy of the bank remittance, together with the child's name should be forwarded to our office. Conversion from foreign currency to RMB will be based on the exchange rate at the time of payment.
- All winter term and annual fees are due by the 30 May. Pupils may only attend school if fees have been paid.
- Six weeks notice of withdrawal in writing must be given or six weeks fees will be payable in lieu of notice. Parents must ensure that written acknowledgement is received from the school following notice of withdrawal.
- Fees for Years 10 and 11 include IGCSE Examination costs, Years 12 and 13 cover IBO Examination costs.

WITHDRAWAL AND REFUND POLICY

After starting school, the withdrawal of a student from BISS Puxi by a parent or guardian must be submitted in writing (and receipt confirmed) to admissions@bisspuxi.com.

The withdrawal notice should be submitted at least 6 weeks prior to the student's intended last day of school by filling the official withdrawal form available at admissions. If the leaving notice is submitted during a public holiday, it will be deemed as received by the school on the first day of school following the public holiday.

Any refunds of school fees and/or the resourcing fee will only be considered after the leaving confirmation letter released is sent by the admissions department and the completion of the withdrawal procedures.

The finance department will contact parents via email to complete refund procedure accordingly upon receiving the formal leaving confirmation letter from the admissions department. The below items are required to complete the refund process:

1. Ensure school properties such as library books, iPad, Laptop/charger etc. are fully returned.
2. Ensure there are no outstanding fees.
3. Confirm bank information.

Students who do not notify the school of withdrawal will be considered as re-enrolled for the following school year.

For new students, there will be a cancellation charge of RMB16,000 if the student does not attend the school after an enrolment place has been reserved. Unused school fees will be fully refunded if parents pay in advance.

REFUNDS

1. Resourcing Fee

The resourcing fee is fully refundable when the student leaves the school, if all accounts have been settled in full, all school property returned without damage and required written notice is submitted six weeks in advance of the child's last day of school (holidays excluded).

2. Tuition fees

If a student withdraws from the school during the academic year and has submitted the withdrawal notice at least six weeks prior to the child's last day of school, all remaining pre-paid tuition will be refunded in full.

If a six-week withdrawal notice has not been given, six weeks of tuition will be deducted from the tuition refund.

3. School bus fees

Once a term commences, there are no refunds for that term whether a student is leaving school on temporary absence, or no longer requires the bus service.

TERMS AND CONDITIONS

Once a student joins the school, the full fees are charged until the student leaves the school. There are no refunds for periods of absence from the school.

The resourcing fee is fully refundable when the student leaves the school, if all accounts have been settled, all school property returned without damage. The school reserves the right to deduct from the resourcing fee any amounts that are owed by the student or the parent/guardian to the school.

If a withdrawal notice is submitted but the student still attends the school for the term in which he/she supposed to leave the school, the tuition fees will be charged on weekly cycle basis and the refund will be deducted accordingly.

Any refund or release of school records is dependent upon satisfactory completion of the withdrawal procedures, the return of all school property, and the clearance of accounts with the school.

The school reserves the right to amend its policies and fee structure whenever considered necessary and appropriate. The school makes these policies available to parents through the school website. It is the parent or guardian's responsibility to ensure that they are informed and aware of school policies.

Dear parent, by signing this form you acknowledge that you have understood and agreed upon fee structure and refund policy.

Signature: _____

Date: _____