



## TERMS AND CONDITIONS FOR PERFORMING ARTS PRIVATE LESSONS

Dive into our [2024-2025 Extracurricular Activities brochure](#) to explore the exciting activities that we offer.

### Enrolment

You can enroll in private lessons year-round, with sessions structured on a semester basis. We will customize a package based on the lesson start date, including a set number of classes that parents are committed to, as outlined in the terms below.

### From 17th July 2024

Please complete the [registration form](#) on our website

Please contact [extracurricular@cdl.ch](mailto:extracurricular@cdl.ch) should you require more information.

### Dates and Location

- Semester 1: From 26th August to 20th December 2024
- Semester 2: From 13th January to 13th June 2025

Private lessons will not take place during days when there are no classes (e.g., parent/teacher days). Our [school year calendar](#) is available here, and on our website and our CDL App.

All private lessons take place on CDL premises.

### Billing

- Commitment to private Performing Art lessons is for the full semester. Early cancellations do not qualify for cost adjustments, and the full semester fees remain due.
- Lessons are billed in advance and based on the start date of the first class. If you enrol your child later in the semester, you will be billed for the remaining number of lessons in that semester.
- Lessons started in the first semester but after the first billing process (**October**) will be invoiced together with the Semester 2 subscription.



### Cancellations

- For organisation purposes, please do take the time to notify any absence to [extracurricular@cdl.ch](mailto:extracurricular@cdl.ch).
- **From CDL:** There may be times when Performing Arts Private lessons are affected by situations beyond our control, such as illness or unforeseen absence, for which cases classes may be cancelled. A catch-up lesson would then be offered (see below).
- **From Parents/Guardians:** If you decide to cancel a lesson, for any other reason than a medical one, there will unfortunately be no refund available, and no catch-up lesson offered. If the reason is medical related, then together with a medical certificate /proof of appointment within 72 hours from the missed class, a catch-up lesson would then be offered (see below).
- **Study-leave (January to June):** For students undergoing study leave, it is the parent's responsibility to inform the department of their desire to stop lessons **upon registration for semester 2**. If absences are not announced during the second semester package registration process, the number of lessons in the package cannot be adjusted accordingly, and missed classes will be charged. Students are expected to attend their lessons as planned even during their absence from school. Therefore, the decision to submit any changes at the beginning of the semester registration process is left to the parents.

### Catch up lesson.

A catch-up lesson will be offered to all students whose class was cancelled by CDL or missed due to a certified medical reason, in accordance with our cancellation policy. The catch-up lesson will be arranged as soon as possible based on the availability of both the teacher and the student. Catch-up lessons cannot be converted into fee reductions under any circumstances. CDL will make a maximum of three catch-up lesson offers; after this, CDL reserves the right to consider the lesson lost.

### Contact

For more information contact us at: [extracurricular@cdl.ch](mailto:extracurricular@cdl.ch).