



JUMAP School Buses

SCHOOL BUS TRANSPORTATION ORDER

For Pupil Transportation to The British International School Bratislava

School Year 2024 - 2025

Name of Child	Year Group (Nursery, Reception-Year 13 in 2024-2025)
Address where to pick up/drop off the child:	
Please mark one of the following	
One Way - in the morning	
- in the afternoon	
Both Ways - in the morning and afternoon	
Contacts:	
Name of Parent (Legal Guardian)	
Telephone Number (Preferably Mobile)	

By signing this I give explicit and unconditional consent with the administration, processing and storage of the personal data listed in the application, pursuant to Act No 18/2018 Z.z. about the Protection of personal data by JUMAP. The data will be used exclusively for the provision of ordered transport services. This consent can be withdrawn in writing at any time. This agreement is valid only for the transportation period of my child/children by the JUMAP.

Date: **Signature of Parent (legal guardian):**

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Fees for School Bus Transportation in the School Year 2024-2025 *per child*:

9,00 € /one way

16,00 €/both ways

Transport conditions:

- Monthly invoicing according to the number of school days per month. After paying the invoice your child gets a reservation on the school bus. School bus fee is valid for all districts of Bratislava up to 15km from the school. Fee for longer distances will depend on the area and will be confirmed by the bus company on individual basis.
- The notice period of this application is 1 month in advance.
- The bus transportation after school is available at 15:00 and 16:00.
- Please remember there is a tight schedule and a bus can wait maximum up to 5 minutes at your address, as we need to get to school on time.

If you have any questions please do not hesitate to contact the bus company at:

schoolbusbis@gmail.com or +421 905 352 776 (SK).

Please send this Order Form by email to JUMAP at: schoolbusbis@gmail.com

Invoicing to company is + 20% VAT

Should you need to issue the invoice to a company, please fill in the following information:

Name of the company:

Billing Address:

IČO:

IČ DPH:

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JUMAP - SCHOOL BUS SERVICE

Terms and conditions

1. The fee is determined on the basis of a fixed rate according to the price list indicated in the application form for the bus. All fees are in euros. JUMAP reserves the right to change the fare during the school year up to a maximum of 20% due to unexpected increases in costs /for example, increase in petrol/.
2. For distances exceeding 15 km, an additional surcharge may be charged to make the provision of school bus transport financially viable.
3. School transport is either two-way or one-way, the form of transport is defined when the application for transport is made. A change of mode of transport (from two-way to one-way or vice versa) is possible upon request given 1 month in advance.
4. For one-way journeys, the fare will be determined based on a fixed rate according to the price list specified in the bus application form.
5. Payment must be made by the due date stated on the invoice. Failure to do so may result in suspension of school bus service until payment is received.
6. All invoices and receipts shall be issued through the JUMAP service. Payment may be made by cash or bank transfer. Interbank transfers to the account indicated on the invoice. Please send payment advice to schoolbusbis@gmail.com.
7. In the event of early termination of bus service, written notice must be given to the school bus office at least 4 weeks prior to the termination date. The refund policy is set forth in the application form, and the notice period is one calendar month, with the notice period beginning on the first day of the month following the month in which the notice is received.
8. Bus routes shall be planned to ensure a smooth journey in the shortest possible time. Therefore, drivers are not authorized to make any changes without the approval of the school.
9. The provision of school bus transport is subject to prevailing conditions and availability of buses. JUMAP requires that new requests or changes to pick-up (or drop-off) locations during the school year be notified at least 4 weeks in advance. Late applications or notification of a change may result in students not being able to ride the bus at the requested time.
10. The bus route, pick-up and arrival times are scheduled; however, time variations may occur due to unexpected road and traffic conditions beyond the control of the drivers. However, JUMAP makes every effort to minimize any inconvenience caused and to ensure that delays do not exceed 15 minutes for morning pick-up, and afternoon drop-off.
11. If pupils' residences are not on main roads or the locations are inaccessible for any reason, pupils must walk to the pick-up location designated by the bus coordinator. Students living in apartment buildings or suites should wait for their buses either at the guard shack or at the main gate. Students may also be required to cross the road to board the school bus if the bus is traveling in the opposite direction.
12. Unauthorized personnel, parents, family members, guardians, and household help will not accompany children on the bus.
13. All students from Year 3 and younger should be always accompanied by an adult when getting on and off the school bus.
14. For morning pick-up, students are reminded to be at the pick-up location at least 5 minutes prior to the scheduled pick-up time. There will only be a 2-minute wait before the bus moves to the next location. If a pupil misses the bus, they will need to find alternative transport to school at their own expense.
15. On return trips, an adult should be designated to wait for students Year 3 and younger at the drop-off location at least 5 minutes prior to arrival. In the event that no adult is waiting at the drop-off point, the bus will not drop off the student for safety reasons, the bus will continue on its way and will not return again until all other students on the route have been dropped off.
16. If the parents decide that the student will stay home for any reason, the parent or designated legal guardian should contact and inform the bus transportation coordinator or driver in advance.
17. If the designated adult misses the pick-up at the drop-off location, he/she should contact the bus transportation coordinator to make alternate arrangements or to make arrangements to pick up the child at the next drop-off location.

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18. If the pick-up (or drop-off) location changes during the school year, the parent or guardian should officially notify the bus transportation coordinator at least one month in advance so that the new location can be incorporated. The ability to incorporate the new location into existing bus routes depends on the ability to incorporate the new location into existing bus routes and the availability of seats. Parents may check with the bus coordinator before moving to verify that school bus routes will still be available.
19. Parents may contact the Bus Coordinator, Mr. Juraj Pátek, on his cell phone number if they have any questions regarding bus transportation. 0905352776; e-mail: schoolbisbus@gmail.com.
20. The Bus Coordinator reserves the right to cancel or discontinue transportation in the event of predicted inclement weather conditions in a difficult-to-access zone (e.g. steep roads). The Bus Coordinator will notify parents as soon as possible.
21. BISB has a contract with JUMAP to provide bus transportation for its students. This service is provided at the request of parents or guardians. BISB works with the transportation coordinator to manage the day-to-day operation of the buses and services, and further collaborates on student behaviour during transportation.
22. Parents should address behaviour problems on the bus to the bus transportation coordinator or the school office if they occur.
23. Students traveling on the school bus must strictly adhere to the following rules and regulations:
 - Students should be at the designated pick-up point at least 5 minutes prior to the bus' scheduled arrival time. The bus driver will provide only a 2-minute reserve if the student is not at the pick-up location when the bus arrives. The bus will depart for the next pick-up location after the 2-minute waiting time has elapsed.
 - Seat belts should always be worn while on the bus.
 - Each student must be seated immediately upon entering the bus. Pupils must not stand or move from place to place while riding the bus.
 - Littering, smoking, and chewing gum are prohibited.
 - Pupils who shout, argue or use foul or vulgar language will be reprimanded by the bus driver and reported to the school office.
 - Eating is not allowed on the bus.
 - Pets are not allowed on the bus.
 - Pupils should not carry sharp objects such as pocketknives on the bus. Other potentially harmful items such as scissors, knives, pencils, pens, etc. should be kept in their school bags during the journey.
 - Pupils must not throw any objects into the school bus or out of the windows. All parts student's body must always remain on the bus.
 - Vandalism on school buses may result in suspension or expulsion of the student from bus transportation; parents will be asked to pay for the cost of repairing the damage.
 - The right to ride the school bus may be denied to any student who misbehaves in a safe and orderly manner. The bus driver reserves the right to assign a seat to any student who is disruptive in any way.
 - Pupils who choose one-way transport (home to school or school to home) will only be allowed to board their chosen journey.
 - Pupils may only board buses assigned by the school.
 - Pupils should use the specific seat allocated to them by the driver. Seating arrangements will follow the principle that the younger 6 of the 7 children should sit closer to the bus operator or in the front rows. Pupils must not change seats without the permission of the bus attendant.
 - The role of the driver is to drive the bus safely, and to supervise discipline on the bus. Pupils must always follow his instructions. Pupils should be courteous and respectful to drivers, staff and other passengers.
 - Pupils should inform the Transportation Coordinator in advance if they know they will not be travelling on the bus on a particular school day.

JUMAP reserves the right to amend this policy from time to time without notice.