



Nursery Admissions Policy

Policy owner: Principal/Director of Admissions

Policy category: Mandatory

Version	Amendments	Issue Date	Author/Approver	Review periodicity required
0.1	Nursery entry requirements & Part-time attendance are updated	February 2024	DAM, Head of Primary	Annual



The British International School Bratislava (BISB) offers Nursery education to children from the age of 2.5 to 4: 2.5 - 3 years old (ratio 1: 5) and 3-4 years old (ratio 1:8).

The Nursery's applicants must be at least 2.5 years old (30 months). They can join throughout the academic year if places are available. It is preferable that 2.5-year-olds are toilet-trained when they join us, but we understand that this is not always possible. If they are not toilet trained, it is expected that parents will have trained them by the time they reach their 3rd birthday.

Applicants who join our Nursery and are already three years old must be toilet trained. The school will allow a month's settling period for children with nappies. After this period, the school reserves the right to ask parents to keep a child at home until they are toilet trained. The school will not refund the fees for the period of absence of a student due to toilet training.

In Nursery, parents can choose **full-time attendance** - from 08:00 – 14:45 (plus optional afterschool care Rockets club until 16:45, except on Fridays until 15:45) or **part-time 50% attendance**, which means mornings only – 08:00 am – 12:00 pm.

We are only able to offer either 100% or 50% attendance and fees.

If parents wish to change from part-time to full-time, this must be agreed upon with the Head of EYFS and the Admissions Director, and the Finance department must be informed to prepare the invoices. Parents can not change from one option to another every few months.